

JOINT COMMITTEE Minutes
Wednesday, October 7, 2009
1:00 p.m., Room B

Present: Cheryl Goodgine, John Schwartz, Sid Kardon, Laurie Moore
Absent: Marcia Rauschendorfer

1. Revised the September 16, 2009 minutes.
2. Approval of (2) Sick Bank requests for 2009-2010 school year. (25)
3. Approval of (24) Religious Leave Days.
4. Attendance letter dated August 28, 2009 was revised to reflect current contract language pertaining to Personal Days.
5. John Schwartz will speak to Andy to clarify the current condition of sink in Room 312 at ROHS. Discussion will continue at November Joint Committee.
6. Tabled until November: Marcia's 2007 memo and questions pertaining to 2007-2008 Emergency Grant
7. Tabled until November: Carol's response to ROHS attendance verification process
8. ROEA expressed concern that ECP teachers in "natural environment" are in unsafe working situations. All ECP teachers have been assigned cell phones.
9. Added item about teacher's lunch hours to the September 16 minutes.
10. The long-term substitute at ROMS/ROHS has been hired (0.8FTE).
11. Parent volunteers are asked to help in ROMS media center as they always have been.
12. ROEA and Administration agree that the building BFC's are expected to process issues appropriate to the building prior to sending to the Joint Committee.
13. The "Sizing Up Classes" presentation on the RO website was discussed. The ROEA expressed concern that a "Compensation Estimate of \$100,000" does not appropriately reflect an average teacher compensation package. John Schwartz confirmed that the presentation does accurately reflect that \$100,000 is a total compensation (salary and benefit package) estimate for teachers.
14. Teachers request training on Pinnacle during Professional Development. Cheryl will share request with Instruction Department and Building Administrators.
15. Electronic IEP's require a specific version of Adobe for completion. The Tech Department has installed this version of Adobe onto a limited number of computers in the buildings and provided this information to SE teachers.

16. Curriculum Nights and Conferences are established at the building level, within a specific window of time from the District. This given window was put into place by a Calendar Committee 2 years ago and has been used since.
17. ROEA requested clarification of the approval process for teacher attendance at conferences and in-district school improvement meetings. Cheryl confirmed that a yellow conference form sent to the Instruction Department for approval initiates a request for attendance at an out-of-district conference. A white school improvement form sent to the Instruction Department for approval initiates a request for any in-district conference or committee work. All absences from the classroom (or current position) must be entered into SEMS – as described in the Attendance letter distributed to staff (dated August 28, 2009). A copy of that letter is attached.
18. ROEA and the Administration agree that the 4 required compliance tutorials are a responsibility of each teacher to complete. Compensatory meeting time has been provided/arranged in each building. Administration stated that failure to do so may result in discipline.