

School District of the City of Royal Oak  
**MEMORANDUM**

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TO: Thomas L. Moline  
Superintendent of Schools

FROM: John R. Schwartz  
Executive Director, Business & Personnel Services

DATE: November 4, 2009

SUBJECT: Recommended Revisions to Section 1000 - Administration

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The Policy Committee has completed the review of Section 1000 – Administration. Recommended policy revisions will be placed on the November 12<sup>th</sup> Board of Education Meeting agenda for a First Reading. No Board action will be taken at that meeting. A complete packet of all policies included in Section 1000, with the recommended revisions identified, will be forwarded to the Board of Education for their review.

As always, if Board members have any questions or require additional information, they should feel free to contact any member of the Policy Committee.

JRS/amr