

Curriculum Subcommittee

Minutes

Nov. 18, 2009

In attendance: S. Olson, S. Chisnell, K. Christian, M. Greening, D. Pontzius

Concern	Action/Decision
General	
Reprint of October 2009 minutes	
Elementary Report Cards:	Meeting was held and resolution to issues were communicated to staff via e-mail from K. Kurkowski
Benchmark and GLCE binders Instructional staff communicated that they like the math binder, and would like one for ELA and Social Studies.	Instruction office will put ELA and Social Studies on shared drives or district website.
PT conference dates in relation to report cards, curriculum night, progress reports, etc.	District Calendar Committee is sensitive to this issue and it will be addressed in next meeting.
Pinnacle grading shortcomings. There is a need to sort students by section.	K. Kurkowski is looking into resolving this issue.
Exploratory Schedule concern. PE is taught with different time allotments and future of MYP.	This is a valid concern and has been referred to joint committee. Recognition needs to be given that the MS is in a transitional period, as we examine district resources as they relate to the MS schedule.
Conference/PD request form clarification	Conferences require "yellow form." In district work requires one person to complete a "white form" for all staff involved in said endeavor. This does not include ROEA work.
Vertical Teaming Seminar Process	Instructional staff will collaborate to ensure that the delivered curriculum is age appropriate.
Professional Development Videos a question rose in regards to clean up	Instructional staff is not contracted to clean up hazardous materials.
Elementary School	
Location of Social Studies Materials	Please refer to Michigan Citizenship Collaborative Packet. This was delivered to each building. Please review e-mail that was sent by S. Olson on June 11, 2008 outlining details of district curriculum including resources. CSC will follow up to establish a website link on district website.
Home schooled children and teacher responsibilities.	S. Olson will check the state statute in regards to this matter.

Calendar issues: Concerns of scheduling PD, conferences and report cards in the same week.	This issue will be referred to the District Calendar Committee.
Substitute Usage for DRA testing	District procedure for several years has been 1 day a year. Buildings may have added additional days in the past. Use of subs for DRA testing is crucial component of the district's quality reading program.
Middle School	
No items reported this month. Please refer to items in the General Category	
High School	
Concern about use of test data, particularly as used for teacher comparison outside of a professional setting	This issue will be referred to Joint Committee for review and possible revision of existing language
Testing out – policy and graduation requirements.	There are currently no seat-time waivers at ROHS. Most students take these tests to open schedules. Parents interested in this option, as always, will consult with building administration.
SuccessMaker has provided positive results in the HS special education program; teachers would like more licenses. Currently ROHS has 12 licenses per hour.	Instruction is working to clarify number of licenses that exist. More licenses may exist due to recent upgrade.
Some Students entering ROHS are unprepared for ninth grade expectations.	Dept. heads, RTI Coordinators, Data Coaches, and teachers are working hard at 8 th and 9 th grade to help these students. Problem may be systemic, leading to the need for Administration to look at formally examine structural barriers to improvement. Instruction Office will initiate formal conversation with secondary administrators. CSC will continue to address this important concern.