

**BOARD SUPPLEMENT**  
**INSTRUCTION OFFICE**  
December 9, 2010

TO: Board of Education Members

FROM: Sarah Olson  
Executive Director of Student Services

We have one field trip that requires approval:

1. Royal Oak Middle School –Keith Kohring and Janet VonEberstein have requested permission to take approximately 120 students from 7<sup>th</sup> and 8<sup>th</sup> grade band and orchestra to Cedar Point in Sandusky, Ohio on June 3, 2011. The students will be participating in the Cedar Point “March Down the Midway” festival on June 3, 2011. The teachers will accompany the students as well as 12-14 adults. The students will travel by chartered buses. The students will pay for the field trip. The principal supports this request.