

**SCHOOL DISTRICT OF THE CITY OF ROYAL OAK  
1123 Lexington Boulevard  
BOARD OF EDUCATION  
MINUTES OF THE  
REGULAR MEETING**

**APRIL 15, 2010  
6:00 P.M.**

**PRESENT:** President, Michael Hartman; Vice-President, Gary Briggs; Secretary, Marty Cardamone; Treasurer, Deborah Anderson; Trustee, Lisa Bradford; Trustee, Carrie Beerer; and Trustee Jeff Brinker

**ALSO PRESENT:** Superintendent, Thomas Moline; Executive Director Business and Technology Services, G. Anders Linell; Executive Director Business and Personnel Services, John Schwartz; Executive Director Student Services, Carol Hansen; Executive Director Administrative Services, Cheryl Goodgine; many visitors and two members of the press

**ABSENT:**

1. Opening of Meeting – Mr. Hartman called the meeting to order at 6:02 p.m.
2. Adjourn to Closed Session – Attorney/Client Privilege

Moved By: Mr. Briggs

Seconded By: Mrs. Anderson

Resolved that the Board of Education of the School District of the City of Royal Oak adjourns to a Closed Session for the purpose of discussing written opinion of legal counsel as is permissible under the Open Meetings Act 15.268, Section 8, Subsection (h).

Roll Call Vote

Mr. Brinker	Yes
Mrs. Bradford	Yes
Mr. Briggs	Yes
Mr. Hartman	Yes
Mr. Cardamone	Yes
Mrs. Beerer	Yes
Mrs. Anderson	Yes

Motion Carried: Unanimously

Adjourned to Closed Session at 6:03 p.m.

*Minutes of the April 15, 2010 Board of Education Regular Meeting*

- 3. Reconvene – The Board reconvened at 6:33 p.m.
- 4. Adjourn to Closed Session - Negotiations

Moved By: Mr. Cardamone

Seconded By: Mr. Briggs

Resolved that the Board of Education of the School District of the City of Royal Oak adjourns to a closed session for the purpose of discussing negotiations as is permissible under the Open Meetings Act 15.268, Section 8, subsection (c).

Roll Call Vote

Mrs. Bradford	Yes
Mr. Briggs	Yes
Mr. Hartman	Yes
Mr. Cardamone	Yes
Mrs. Beerer	Yes
Mrs. Anderson	Yes
Mr. Brinker	Yes

Motion Carried: Unanimously

Adjourned at 6:34 p.m. to Closed Session

- 5. Reconvene – The Board reconvened at 7:07 p.m.
- 6. Pledge of Allegiance – The Pledge of Allegiance was given and led by Eagle Scouts Eddy Pendergrast, Ross Ura, Kyle Knapp and Joseph Butler

Dr. Moline introduced the four members of troop 1610 that led the Pledge of Allegiance and congratulated them on obtaining the rank of Eagle Scout.

- 7. President’s Comment

7.1 Curriculum/Instruction Update

7.1.1 MEAP Results

Carol Hansen shared the results of this year’s fall MEAP testing. Royal Oak students scored above the county average in reading and math with the exception of sixth grade math.

7.2 Economic/Budget/Audit Update

Mr. Schwartz stated that the line item budget report distribution will be on April 30, the Millage Rate Adoption will be on May 26, and the Budget adoption will be on June 10. Budget information can be found on the website.

Millage rate will be the same this year as last year of 4.71 mills on all property.

No change in lunch prices for next year.

Changes to recommendations include the recommended change to one-time, annual fee for the high school \$275 and the middle school \$150 with smaller payment for students eligible for reduced lunch for high school of \$75 and the middle school \$38. No fee for free lunch eligible students. A family cap of \$600.

There was discussion on this topic. Mr. Schwartz will provide scenarios for fee increments.

Revisions on recommendations on one-time club and activity fees were provided for the high school of \$50 and for the middle school of \$25. No fee for reduced or free lunch eligible students.

Other revisions include restoration on a reduced contribution to Royal Oak Youth Association of \$20,000 and \$14,000 to the crossing guard contribution to the City of Royal Oak.

Operating deficiency is at \$482,346 with many significant unknowns such as health insurance premium increases, per pupil foundation allowance, categorical funding, prorations and pupil count.

We must have a balanced budget. The Fund Equity has declined over the years.

8. Communications – Mr. Cardamone received the following communications.

- Holly Colby regarding the Dance Team
- George DelPozzo regarding administrative salaries
- Tom Pierce regarding MIP Policy
- Mary Ann Campbell regarding hall guards
- Susan Kaczowski regarding custodial and maintenance bidding process
- Nancy Hanson regarding entry fees for lacrosse
- Bob Meyers regarding cost savings through districts sharing services
- Diane Hunter regarding teacher pressure and layoffs
- Mary Ann Campbell regarding middle school planning time
- Bruce Bonar regarding academic eligibility
- Ethlyn Unger regarding special education administration
- Monty Wandling regarding encouraging Words/Latchkey at the Salvation Army
- John Jackson regarding exercise benefiting math and reading performance
- Susan Schuldies regarding the high school stadium rest rooms
- Mary Ann Campbell regarding the high school concession stand
- Ruth Parmentier regarding bus routing
- Michelle Himmel regarding the post high school successes of her son
- Mary Kangas regarding activity fees
- Mark Weatherwax regarding activity fees

*Minutes of the April 15, 2010 Board of Education Regular Meeting*

- Pam Bonkowski regarding activity fees
- Mary Ann Campbell regarding activity fees
- Kim Johnson regarding activity fees
- Ena Fuqua regarding busing
- Cheryl Voglesong regarding busing
- Cheryl Lamb regarding busing
- Stephanie Jarrett regarding busing
- Teresa Unsworth regarding busing
- Nancy Hanson regarding busing
- Kelly Geyer regarding busing
- Brenda Firestine regarding busing

9. Opportunity for Citizens to Speak

If you would like to address the Board of Education:

Please remain seated and raise your hand. When you are called on by the Board President, please come to the microphone, state your name and address for the record. You will have 3 minutes to address the Board. Please address the Board as a whole and not individually. When you are finished, please sign the sign-in sheet before you return to your seat. If you exceed your 3 minutes the Board President will ask you to please finish your comments, if you need more time you are offered a second opportunity to address the Board at the end of the meeting with an additional 3 minutes. Thank you in advance for your cooperation.

- Cree Robinson - spoke regarding support of teachers and faculty, and teacher's contract at Royal Oak High School
- Mikea Williams 3738 Edgar Ave. - spoke regarding busing
- Doug Clark 2419 Harwood Ave. - spoke regarding increasing gate fee
- Kyle Bardram 4138 Yorba Linda - spoke regarding bus drivers and drop-off locations
- Lindsay Naci 4889 Elmhurst Ave. - spoke regarding bus issues
- Fran Ochoa 514 E. Sunnybrook - read a letter written by Rebecca Gucciardi regarding privatizing of services
- Carol Folk 3913 Mark Orr - spoke regarding support of support staff and transportation and budget issues.
- Kellie Orlosske 1214 N. Campbell - spoke regarding special education concerns, staggering start times and pay to participate fees
- Debbie McCullough 210 Potter - spoke regarding special education concerns, privatization concerns, and pay to play fees
- Dan Webster 522 Royal Ave. - spoke regarding negotiations and privatization concerns
- Cherilyn Ross-Blair - spoke regarding teacher retirements and potential savings
- Marcela Jackson 5004 Thorncroft Ave. - spoke regarding elimination of busing.
- Pam Shewchuck Cresthill Ave. - spoke regarding efforts needed by the community to get legislatures to support education
- Judy Cohen 1317 S. Main St. - spoke regarding privatization concerns and elimination of busing

*Minutes of the April 15, 2010 Board of Education Regular Meeting*

- Chuck Bonner - spoke regarding eligibility for student activities
- Shawn Gibson 704 N. Blair - spoke regarding the mission statement of the district and student importance
- Sid Kardon President of ROEA - spoke regarding information regarding negotiation concerns
- Bruce Anderson 22127 Fresard St. Clair Shores - spoke regarding privatization issues and student enrollment concerns
- Karrie Mahrle 910 N. Gainsborough - spoke regarding privatization issues and provided petitions collected to support staff positions
- Michelle Mora 4002 Rochester - spoke regarding transportation, pay to play, and safety issues
- Tracey Crawley 38299 Warwickshire Dr. Sterling Heights - spoke regarding pay to play and activities fees
- Connor Valone 4210 Seminole Dr. - spoke regarding budget concerns, and teacher contract concerns
- Mark Weatherwax 307 Potter - spoke regarding budget concerns, payment plans for pay to play, event transportation costs, employee consolidation, costs of union time, and employee/privation concerns
- Frank Houston 622 Walnut Ave. - spoke regarding budget concerns and employee discussions, area business concerns and safety concerns
- Cindy Crawford 23418 Carlisle Hazel Park - shared her experiences as a bus driver
- Paul Veselenak 3024 Marais - spoke regarding employee cuts, elimination of jobs, and privatization concerns

10. Superintendent's Comments

Dr. Moline congratulated the Royal Oak High School students for their Academic Honors. 40% of the 9<sup>th</sup> graders received recognition.

April 22 is the high school senior honor awards

June 5 is the graduation ceremony for Royal Oak High School.

April 23 is the Rotary YES fundraiser for student scholarship.

Mr. Linell provided the timeline for the RFP for custodial, grounds and maintenance. Twenty-two firms attended and nine submitted intent to respond. April 21 is the deadline. A recommendation will be made and presented on the May 13 Board meeting.

The transportation RFP had over ten responses and six submitted intent to respond. May 3 proposals are due. A recommendation will be made and presented on the May 26 Board meeting.

The information for the RFP's can be found on the district website.

At this time, there was a brief break at 9:27 p.m.

*Minutes of the April 15, 2010 Board of Education Regular Meeting*

The Board reconvened at 9:36 p.m.

11. **\*Consent Agenda Item Considerations** – The Consent Agenda items were approved at this time.
12. **\*Approval of Minutes of the Regular, Discussion and Closed Meetings of March 11, 2010 and the Budget Workshop of March 25, 2010**

Resolved that the Board of Education of the School District of the City of Royal Oak approves the minutes of the Regular, Discussion and Closed Meetings of March 11, 2010 and the Budget Workshop of March 25, 2010.

13. Personnel/Instruction/Business

13.1 \*Regular Personnel Changes

RESOLVED that the Board of Education of the School District of the City of Royal Oak hereby approves the following regular personnel changes:

<u>NAME</u>	<u>POSITION</u>	<u>ACTION</u>	<u>EFFECTIVE DATE</u>
Crowe, Monica	Teacher	Resignation	2010-2011 School Year
Jump, Jennifer	Teacher	Leave of Absence	2010-2011 School Year

13.2 \*Layoff Notices

Resolved that the following listed staff shall be notified by letter that they will be placed on layoff status for the school year 2010-11 because of the necessary reduction of staff; said letter to be sent by Executive Director, Administrative Services, Cheryl Goodgine, on behalf of the Board of Education of the School District of the City of Royal Oak.

<u>NAME</u>	<u>POSITION</u>	<u>ACTION</u>	<u>EFFECTIVE DATE</u>
Bedard, Kathy	Voc Ed Assessment	Layoff	June 30, 2010
Clark, Emily	Teacher	Layoff	June 30, 2010
Dew, Tracy	Teacher	Layoff	June 30, 2010
Hall, Collin	Teacher	Layoff	June 30, 2010
Keutgen, Karen	Teacher	Layoff	June 30, 2010
Laurence, Carrie	Teacher	Layoff	June 30, 2010
Mayhew, Nancy	Teacher	Layoff	June 30, 2010
Ryckman, Christine	Speech	Layoff	June 30, 2010

*Minutes of the April 15, 2010 Board of Education Regular Meeting*

Thoel, Jeremy	Teacher	Layoff	June 30, 2010
Wright, Eric	Teacher	Layoff	June 30, 2010

13.3 \*Field Trip Requests

13.3.1 \*ROHS – BPA Conference – Anaheim, CA Request

Resolved that the Board of Education of the School District of the City of Royal Oak approves the request for four students from Royal Oak High School to Anaheim, CA from May 4 - 9, 2010.

13.3.2 \*ROHS – Graphics Contest – Big Rapids & Lansing, MI Request

Resolved that the Board of Education of the School District of the City of Royal Oak approves the request for two students from Royal Oak High School to Big Rapids and Lansing, MI from April 16 - 18, 2010.

13.4 \*Summer School Offerings

Resolved that the Board of Education of the School District of the City of Royal Oak approves the 2010 Summer School offerings as presented.

13.5 \*Payment of Expenditures

Resolved that the Board of Education of the School District of the City of Royal Oak hereby approves expenditures as processed in the amount of \$4,767,712.34 for the period of January 30, 2010 through February 26, 2010.

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Expenses in the amount of \$4,767,712.34 for the period of January 30, 2010 through February 26, 2010 as detailed in the Expenditure Register are presented for approval.

13.6 \*Budget Amendments

13.6.1 \*General Fund

The General Fund budget for fiscal 2010 has been reviewed and amendments to the budget are recommended. A narrative summary of the significant changes was provided to the Board of Education for their review.

The following is recommended:

*Minutes of the April 15, 2010 Board of Education Regular Meeting*

Resolved, that the Board of Education of the School District of the City of Royal Oak hereby amends the 2009-10 General Fund Budget by a net increase in revenue of \$954,183 and a net decrease in expenditures of \$658,743 to be allocated as follows:

**REVENUE**

Local Sources	\$58,600
State Sources	782,500
Federal Sources	113,082
Incoming Transfer and Other Transactions	<u>1</u>
Total Revenue Increase	<u>\$954,183</u>

**EXPENDITURES**

Instruction	\$(322,668)
Instructional Support	(133,526)
Support Services	(271,591)
Community Services	52,601
Capital Outlay	(70,059)
Outgoing Transfer	<u>86,500</u>
Total Expenditure Decrease	<u>\$(658,743)</u>

13.6.2 \*Special Education Center Program Fund

The Special Education Center Program Fund has been reviewed for necessary budget amendments. This review included both revenues and expenditures. These recommended changes include staffing adjustments, tuition charges, and fringe benefit budget adjustments that reflect current rates and staffing levels.

The following is recommended:

The Board of Education of the School District of the City of Royal Oak hereby amends the 2009-10 Special Education Center Program Fund by a net decrease in budgeted revenue of \$90,000 and a net decrease in budgeted expenditures of \$17,000 to be allocated as follows:

Revenue:

Local	\$(8,000)
State	5,000
Incoming Transfer and Other Transactions	<u>(87,000)</u>
Total Revenue Decrease	<u>\$(90,000)</u>

Expenditures:

Instruction	\$(35,500)
Instructional Support	(14,500)
Support Services	34,000
Outgoing Transfer	<u>(1,000)</u>
Total Expenditures Decrease	<u>\$(17,000)</u>

All of which results in approved budgeted revenues in the total amount of \$4,770,000 and budgeted expenditures in the amount of \$5,069,150.

13.6.3 \*Community Service Fund

The Community Service Fund has been reviewed and budget amendments are recommended. The adjustments being proposed reflect up to date revenue and expenditure transactions for the programs operated at the Addams Early Childhood Center and the Churchill Community Education Center.

The following is recommended:

Resolved, the Board of Education of the School District of the City of Royal Oak hereby amends the 2009-10 Community Service Fund Budget by a net decrease in budgeted revenue of \$686,261 and a net increase in budgeted expenditures of \$16,814 as follows:

REVENUES	
Local Sources	\$(29,500)
State Sources	38,414
Incoming Transfers	<u>(695,175)</u>
Total Revenue Decrease	<u>\$(686,261)</u>
EXPENDITURES	
Instruction	\$69,814
Support Services	(25,500)
Community Services	<u>(27,500)</u>
Total Expenditure Increase	<u>\$16,814</u>

All of which results in approved budgeted revenues of \$1,130,114 and budgeted expenditures of \$1,833,189.

13.6.4 \*Athletic Fund

The Athletic Fund budget has been reviewed and budget amendments are recommended. The adjustments being proposed reflect up-to-date revenue and expenditure transactions as well as anticipated activity for the remainder of the year.

The following is recommended:

Resolved, the Board of Education of the School District of the City of Royal Oak hereby amends the 2009-10 Athletic Fund Budget by a net decrease in budgeted revenue of \$460,600 and a net increase in budgeted expenditures of \$85,200 to be allocated as follows:

Revenue

Local Sources	\$(13,100)
Incoming Transfer	<u>(447,500)</u>
Total Revenue Decrease	<u>\$(460,600)</u>

Expenditures

Support Services – Athletic	\$49,200
Capital Outlay	<u>36,000</u>
Total Expenditure Increase	<u>\$85,200</u>

All of which results in approved budgeted revenues of \$281,900 and approved budgeted expenditures of \$827,700.

13.6.5 \*Food Service Fund

Resolved, that the Board of Education of the School District of the City of Royal Oak hereby amends the 2009-10 Food Service Fund budget as follows:

Revenue:

Local	\$(52,000)
Federal	<u>148,000</u>
Total Revenue Increase	<u>\$96,000</u>

Expenditures:

Support Services	\$64,000
Capital Outlay	<u>6,000</u>
Total Expenditure Increase	<u>\$70,000</u>

All of which results in approved budgeted revenues of \$1,270,000 and budgeted expenditures of \$1,237,000.

13.7 2010-11 Budget Recommendations

Moved By: Mr. Briggs

Seconded By: Mrs. Anderson

Resolved, that the Board of Education of the School District of the City of Royal Oak hereby approves the following necessary budget reduction and revenue enhancement initiatives for the 2010-11 fiscal year:

- Reduction of Supplies, Materials, and Capital Outlay allocations by 5%
- Reduction of Counseling positions:
  - -1.0 fte ROHS
  - -0.5 fte ROMS
- Elimination of remaining Team Planning – ROMS
- Clerical and Technical Staff Reductions:
  - -1.0 fte Media Clerk ROHS
  - -1.0 fte Clerical ROHS
  - -3.0 fte Secretarial Central Office
  - -3.0 fte Media Tech Elementary
  - -1.0 fte Class-Size Relief Paraprofessional
- Elimination Hall Guards ROHS
  - -3.0 fte Hall Guards
- Elimination Vocational Assessment Center
  - -1.0 fte Coordinator
  - -1.0 fte Paraprofessional
- Reduction Royal Oak Youth Assistance contribution to a funding level of \$20,000
- Elimination Band Uniform Sinking Fund Contribution

Mrs. Boyer and Mrs. Hansen addressed the Board regarding the Team Planning time at the middle school.

Roll Call Vote

Mr. Briggs	Yes
Mr. Hartman	Yes
Mr. Cardamone	Yes
Mrs. Beerer	Yes
Mrs. Anderson	Yes
Mr. Brinker	Yes
Mrs. Bradford	Yes

Motion Carried: Unanimously

Moved By: Mrs. Bradford

Seconded By: Mr. Briggs

Resolved, that the Board of Education of the School District of the City of Royal Oak authorizes the Superintendent to negotiate the terms and conditions of a purchase agreement for the sale of a vacant lot(s) on Alexander Avenue, the site of the former Whittier Elementary School, that are acceptable to the Superintendent after consultation with legal counsel. The Board of Education further authorizes the Superintendent to execute the acceptable purchase agreement and any and all documents necessary and incidental to the sale on behalf of the School District. Purchase price amounts are \$73,000 or \$65,000 depending on lot size. Authority to sign purchase agreement expires on April 30, 2010.

Roll Call Vote

Mr. Hartman	Yes
Mr. Cardamone	Yes
Mrs. Beerer	Yes
Mrs. Anderson	Yes
Mr. Brinker	Yes
Mrs. Bradford	Yes
Mr. Briggs	Yes

Motion Carried: Unanimously

13.9 Extension Agreements

13.9.1 Royal Oak Education Association (ROEA)

Moved By: Mr. Cardamone

Seconded By: Mrs. Anderson

Resolved that the Board of Education of the School District of the City of Royal Oak approve the Extension Agreement between the Board of Education of the School District of the City of Royal Oak and the Royal Oak Education Association.

Roll Call Vote

Mr. Cardamone	Yes
Mrs. Beerer	Yes
Mrs. Anderson	Yes
Mr. Brinker	Yes
Mrs. Bradford	Yes
Mr. Briggs	No
Mr. Hartman	Yes

Motion Carried: Yes 6 No 1

13.9.2 Royal Oak Educational Support Association (ROESA)

Moved By: Mr. Cardamone                      Seconded By: Mrs. Anderson

Resolved that the Board of Education of the School District of the City of Royal Oak approve the Extension Agreement between the Board of Education of the School District of the City of Royal Oak and the Royal Oak Educational Support Association.

Roll Call Vote

Mrs. Beerer	Yes
Mrs. Anderson	Yes
Mr. Brinker	Yes
Mrs. Bradford	Yes
Mr. Briggs	No
Mr. Hartman	Yes
Mr. Cardamone	Yes

Motion Carried: Yes 6 No 1

13.10 \*Acceptance of Settlement Offer

Resolved, that the Board of Education of the School District of the City of Royal Oak authorizes the Superintendent to execute a Release and Settlement Agreement, after consultation with legal counsel, accepting Kingscott's settlement offer from Mediation of March 30, 2010.

14. Board Action and Non-Action Items

Policy Revisions

14.1.1 First Reading - Policy and Procedure 2435 – Technology Use

14.1.2 Policy Revision – Policy 2430 – Co-Curricular Uniform Code of Conduct

First reading was asked to be waived on this item.

Moved By: Mr. Cardamone                      Seconded By: Mrs. Anderson

Resolved, that the Board of Education of the School District of the City of Royal Oak hereby adopts the revisions to Policy 2430 – Co-Curricular Uniform Code of Conduct as presented.

Roll Call Vote

*Minutes of the April 15, 2010 Board of Education Regular Meeting*

Mrs. Anderson	Yes
Mr. Brinker	Yes
Mrs. Bradford	Yes
Mr. Briggs	Yes
Mr. Hartman	Yes
Mr. Cardamone	Yes
Mrs. Beerer	Yes

Motion Carried: Unanimously

15. Opportunity for Citizens to Speak

- Mark Weatherwax 307 Potter - spoke regarding privatization.
- Paul Veselenak 3024 Marais - spoke regarding comments referencing opposing parties.
- Jeff Hewson 2121 N. Altadena - spoke regarding tough times and thanked the Board and the staff for their work.
- Karrie Mahrle 910 N. Gainsborough - spoke regarding bus driver issues and safety.

16. Board Comments/Liaison Report

Mr. Hartman responded to a comment made regarding the safety of students walking to school by asking if the district has been informed of any incidences over the years.

Moved By: Mr. Briggs

Seconded By: Mrs. Anderson

Resolved that the Board of Education of the School District of the City of Royal Oak agrees to meet after 11:00 p.m. if necessary.

Roll Call Vote

Mr. Brinker	Yes
Mrs. Bradford	No
Mr. Briggs	Yes
Mr. Hartman	Yes
Mr. Cardamone	Yes
Mrs. Beerer	Yes
Mrs. Anderson	Yes

Motion Carried: Yes 6 No 1

17. Adjourn to Closed Session – Personnel Evaluation

Moved By: Mr. Briggs

Seconded By: Mrs. Anderson

*Minutes of the April 15, 2010 Board of Education Regular Meeting*

Resolved that the Board of Education of the School District of the City of Royal Oak adjourns to a Closed Session to consider a personnel evaluation of an employee as is permissible under the Open Meetings Act 15.268, Section 8, Subsection (a).

Roll Call Vote

Mrs. Bradford	Yes
Mr. Briggs	Yes
Mr. Hartman	Yes
Mr. Cardamone	Yes
Mrs. Beerer	Yes
Mrs. Anderson	Yes
Mr. Brinker	Yes

Motion Carried: Unanimously

The Board adjourned to Closed Session at 10:20 p.m.

18. Reconvene – The Board reconvened at 10:47 p.m.

19. Superintendent’s Evaluation

Moved By: Mrs. Anderson

Seconded By: Mrs. Bradford

Resolved that the Board of Education of the School District of the City of Royal Oak accepts the superintendent’s evaluation as discussed and to be presented to the superintendent at the May 7<sup>th</sup> Staff Relations Committee meeting with the superintendent.

Roll Call Vote

Mrs. Bradford	Yes
Mr. Briggs	Yes
Mr. Hartman	Yes
Mr. Cardamone	Yes
Mrs. Beerer	Yes
Mrs. Anderson	Yes
Mr. Brinker	Yes

Motion Carried: Unanimously

20. Adjournment – The meeting was adjourned at 10:48 p.m.

Respectfully submitted,

Marty Cardamone  
Secretary, Board of Education