

SCHOOL DISTRICT OF THE CITY OF ROYAL OAK
1123 Lexington Boulevard
BOARD OF EDUCATION
REGULAR MEETING

APRIL 15, 2010
7:00 P.M.
ANNOTATED
AGENDA

1. Opening of Meeting
2. Pledge of Allegiance
3. President's Comment
 - 3.1 Curriculum/Instruction Update
 - 3.1.1 MEAP Results
 - 3.2 Economic/Budget/Audit Update
4. Communications
5. Opportunity for Citizens to Speak

If you would like to address the Board of Education:

Please remain seated and raise your hand. When you are called on by the Board President, please come to the microphone, state your name and address for the record. You will have 3 minutes to address the Board. Please address the Board as a whole and not individually. When you are finished, please sign the sign-in sheet before you return to your seat. If you exceed your 3 minutes the Board President will ask you to please finish your comments, if you need more time you are offered a second opportunity to address the Board at the end of the meeting with an additional 3 minutes. Thank you in advance for your cooperation.

6. Superintendent's Comments
7. ***Consent Agenda Item Considerations**
8. *Approval of Minutes of the Regular, Discussion and Closed Meetings of March 11, 2010 and the Budget Workshop of March 25, 2010

Resolved that the Board of Education of the School District of the City of Royal Oak approves the minutes of the Regular, Discussion and Closed Meetings of March 11, 2010 and the Budget Workshop of March 25, 2010.

9. Personnel/Instruction/Business

9.1 *Regular Personnel Changes

RESOLVED that the Board of Education of the School District of the City of Royal Oak hereby approves the following regular personnel changes:

<u>NAME</u>	<u>POSITION</u>	<u>ACTION</u>	<u>EFFECTIVE DATE</u>
Crowe, Monica	Teacher	Resignation	2010-2011 School Year
Robbins, Anthony	Teacher	Leave of Absence	2010-2011 School Year

9.2 *Layoff Notices

Resolved that the following listed staff shall be notified by letter that they will be placed on layoff status for the school year 2010-11 because of the necessary reduction of staff; said letter to be sent by Executive Director, Administrative Services, Cheryl Goodgine, on behalf of the Board of Education of the School District of the City of Royal Oak.

9.3 *Field Trip Requests

9.3.1 *ROHS – BPA Conference – Anaheim, CA Request

Recommendation:

Resolved that the Board of Education of the School District of the City of Royal Oak approves the request for four students from Royal Oak High School to Anaheim, CA from May 4 - 9, 2010.

9.3.2 *ROHS – Graphics Contest – Big Rapids & Lansing, MI Request

Recommendation:

Resolved that the Board of Education of the School District of the City of Royal Oak approves the request for two students from Royal Oak High School to Big Rapids and Lansing, MI from April 16 - 18, 2010.

9.4 *Summer School Offerings

Resolved that the Board of Education of the School District of the City of Royal Oak approves the 2010 Summer School offerings as presented.

9.5 *Payment of Expenditures

Recommendation:

Resolved that the Board of Education of the School District of the City of Royal Oak hereby approves expenditures as processed in the amount of \$4,767,712.34 for the period of January 30, 2010 through February 26, 2010.

Expenses in the amount of \$4,767,712.34 for the period of January 30, 2010 through February 26, 2010 as detailed in the Expenditure Register are presented for approval.

9.6 *Budget Amendments

9.6.1 *General Fund

The General Fund budget for fiscal 2010 has been reviewed and amendments to the budget are recommended. A narrative summary of the significant changes was provided to the Board of Education for their review.

The following is recommended:

Resolved, that the Board of Education of the School District of the City of Royal Oak hereby amends the 2009-10 General Fund Budget by a net increase in revenue of \$954,183 and a net decrease in expenditures of \$658,743 to be allocated as follows:

REVENUE	
Local Sources	\$58,600
State Sources	782,500
Federal Sources	113,082
Incoming Transfer and Other Transactions	<u>1</u>
Total Revenue Increase	<u>\$954,183</u>
EXPENDITURES	
Instruction	\$(322,668)
Instructional Support	(133,526)
Support Services	(271,591)
Community Services	52,601
Capital Outlay	(70,059)
Outgoing Transfer	<u>86,500</u>
Total Expenditure Decrease	<u>\$(658,743)</u>

9.6.2 *Special Education Center Program Fund

The Special Education Center Program Fund has been reviewed for necessary budget amendments. This review included both revenues and expenditures. These recommended changes include staffing adjustments, tuition charges, and fringe benefit budget adjustments that reflect current rates and staffing levels.

The following is recommended:

The Board of Education of the School District of the City of Royal Oak hereby amends the 2009-10 Special Education Center Program Fund by a net decrease in budgeted revenue of \$90,000 and a net decrease in budgeted expenditures of \$17,000 to be allocated as follows:

Revenue:

Local	\$ (8,000)
State	5,000
Incoming Transfer and Other Transactions	<u>(87,000)</u>
Total Revenue Decrease	<u>\$ (90,000)</u>

Expenditures:

Instruction	\$ (35,500)
Instructional Support	(14,500)
Support Services	34,000
Outgoing Transfer	<u>(1,000)</u>
Total Expenditures Decrease	<u>\$ (17,000)</u>

All of which results in approved budgeted revenues in the total amount of \$4,770,000 and budgeted expenditures in the amount of \$5,069,150.

9.6.3 *Community Service Fund

The Community Service Fund has been reviewed and budget amendments are recommended. The adjustments being proposed reflect up to date revenue and expenditure transactions for the programs operated at the Addams Early Childhood Center and the Churchill Community Education Center.

The following is recommended:

Resolved, the Board of Education of the School District of the City of Royal Oak hereby amends the 2009-10 Community Service Fund Budget by a net decrease in budgeted revenue of \$686,261 and a net increase in budgeted expenditures of \$16,814 as follows:

REVENUES	
Local Sources	\$(29,500)
State Sources	38,414
Incoming Transfers	<u>(695,175)</u>
 Total Revenue Decrease	 <u>\$(686,261)</u>

EXPENDITURES	
Instruction	\$69,814
Support Services	(25,500)
Community Services	<u>(27,500)</u>
 Total Expenditure Increase	 <u>\$16,814</u>

All of which results in approved budgeted revenues of \$1,130,114 and budgeted expenditures of \$1,833,189.

9.6.4 *Athletic Fund

The Athletic Fund budget has been reviewed and budget amendments are recommended. The adjustments being proposed reflect up-to-date revenue and expenditure transactions as well as anticipated activity for the remainder of the year.

The following is recommended:

Resolved, the Board of Education of the School District of the City of Royal Oak hereby amends the 2009-10 Athletic Fund Budget by a net decrease in budgeted revenue of \$460,600 and a net increase in budgeted expenditures of \$85,200 to be allocated as follows:

<u>Revenue</u>	
Local Sources	\$(13,100)
Incoming Transfer	<u>(447,500)</u>
Total Revenue Decrease	<u>\$(460,600)</u>

<u>Expenditures</u>	
Support Services – Athletic	\$49,200
Capital Outlay	<u>36,000</u>
Total Expenditure Increase	<u>\$85,200</u>

All of which results in approved budgeted revenues of \$281,900 and approved budgeted expenditures of \$827,700.

9.6.5 *Food Service Fund

Resolved, that the Board of Education of the School District of the City of Royal Oak hereby amends the 2009-10 Food Service Fund budget as follows:

Revenue:

Local	\$(52,000)
Federal	<u>148,000</u>
Total Revenue Increase	<u>\$96,000</u>

Expenditures:

Support Services	\$64,000
Capital Outlay	<u>6,000</u>
Total Expenditure Increase	<u>\$70,000</u>

All of which results in approved budgeted revenues of \$1,270,000 and budgeted expenditures of \$1,237,000.

9.7 2010-11 Budget Recommendations

Recommendation:

Resolved, that the Board of Education of the School District of the City of Royal Oak hereby approves the following necessary budget reduction and revenue enhancement initiatives for the 2010-11 fiscal year:

- Pay-to-Participate – Athletics ROHS
 - One-time, annual per participant fee of \$275
 - One-time, annual per participant fee of \$75 for students eligible for reduced meals
 - No payment for students eligible for free meals
- Pay-to-Participate – Athletics ROMS
 - One-time, annual per participant fee of \$150
 - One-time, annual per participant fee of \$38 for students eligible for reduced meals
 - No payment for students eligible for free meals
- Pay-to-Participate – Athletics
 - Family cap of \$600
- Activity and Club Fee
 - One-time, annual per participant fee of \$25 – ROMS

- One-time, annual per participant fee of \$50 – ROHS
 - No payment for students eligible for free or reduced meals
- Reduction of Supplies, Materials, and Capital Outlay allocations by 5%
- Reduction of Counseling positions:
 - -1.0 fte ROHS
 - -0.5 fte ROMS
- Elimination of remaining Team Planning – ROMS
- Clerical and Technical Staff Reductions:
 - -1.0 fte Media Clerk ROHS
 - -1.0 fte Clerical ROHS
 - -3.0 fte Secretarial Central Office
 - -3.0 fte Media Tech Elementary
 - -1.0 fte Class-Size Relief Paraprofessional
- Elimination Hall Guards ROHS
 - -3.0 fte Hall Guards
- Elimination Vocational Assessment Center
 - -1.0 fte Coordinator
 - -1.0 fte Paraprofessional
- Reduction Royal Oak Youth Assistance contribution to a funding level of \$20,000
- Elimination Band Uniform Sinking Fund Contribution

10. Board Action and Non-Action Items

10.1 Policy Revisions

10.1.1 First Reading - Policy and Procedure 2435 – Technology Use

10.1.2 Policy Revision – Policy 2430 – Co-Curricular Uniform Code of Conduct

Resolved, that the Board of Education of the School District of the City of Royal Oak hereby adopts the revisions to Policy 2430 – Co-Curricular Uniform Code of Conduct as presented.

11. Opportunity for Citizens to Speak

12. Board Comments/Liaison Report

13. Adjourn to Closed Session – Attorney/Client Privilege

Recommendation:

Resolved that the Board of Education of the School District of the City of Royal Oak adjourns to a Closed Session for the purpose of discussing written opinion of legal counsel as is permissible under the Open Meetings Act 15.268, Section 8, Subsection (h).

14. Reconvene

15. Adjourn to Closed Session – Personnel Evaluation

Recommendation:

Resolved that the Board of Education of the School District of the City of Royal Oak adjourns to a Closed Session to consider a personnel evaluation of an employee as is permissible under the Open Meetings Act 15.268, Section 8, Subsection (a).

16. Reconvene

17. Superintendent’s Evaluation

18. Adjournment

[This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item “Opportunity for Citizens to Speak.”]